

# Graduate Council Meeting Minutes

140 Toomey Hall - 1pm Wednesday, September 6, 2017

Present: J. Winiarz, D. Oerther, M. Insall, S. Fuller, S. Matson, S. Lewis, K. Wagner, J. Sinnott, M. Vogeler, E. Seals, E. Bay, S. Balakrishnan, C. Hou, M. Moats, P. Neogi, B. Flachsbart, K. Awuah-Offei, N. Weidner, Steve Raper

Not Present: C. Mendoza, W. Jiang, C. Kim, M. Davis, E. Malone, S. Corns, P. Worsey, L. Gertsch, W. Yang, M. Meagher, F. Liou, F. Nah, R. Landers, A. Alajo, B. Bai, M. Shulz, C. Dagli, C. Sprague

Chair Jeffrey Winiarz called the meeting to order, 1:00 pm

1. Roll call-D. Oerther
2. Approval of minutes from April 5th meeting. Motion to approve as written: Oerther; second: Insall; approved
3. Committee Reports
  - a. President's Report by J. Winiarz
    - i. Budget update from meeting with the Provost
    - ii. Vice Chancellor for Research, Dean of Graduate Studies Search Committee Information
  - b. VPGS Report by S. Matson
    - i. Enrollment Update
    - ii. Benchmarking of Forms Report
    - iii. Thesis/dissertation boot camp update
    - iv. Technical Editing statistics
    - v. Vice Chancellor for Research, Dean of Graduate Studies Search Committee Information
4. Introduction of new officers
  - a. Graduate Faculty President Jeffrey Winiarz
  - b. Graduate Faculty Secretary Daniel Oerther
  - c. Graduate Faculty Parliamentarian Matt Insall
5. Graduate Faculty Representatives for Faculty Senate Committees were announced
  - a. Budgetary Affairs-S. Balakrishan
    - i. One additional still needed
  - b. Curriculum Committee-P. Worsey
  - c. Personnel Committee-M. Insall
6. Membership Committee Members
  - a. Membership Committee-S. Corns, B. Flachsbart, J. Winiarz
    - i. Two additional still needed
  - b. Graduate Faculty Awards Committee-M. Insall, J. Newkirk, K. Drowne
    - i. Two additional still needed (one faculty, one staff)
7. Review Forms
  - a. Review of findings from benchmark report that was provided by Office of Graduate Studies
  - b. Discussion of current forms and graduate rules. Comments were made regarding forms being held for graduate rules that don't seem to make much sense (requirements for certain number of 6000 level courses and restriction of credit hours of seminar) and why the program of study is needed. In light of budget cuts this topic should be evaluated to see exactly what is needed.
  - c. Motion to create ad hoc committee to evaluate forms: M. Insall; second: K. Awuah-Offei; approved. M. Insall, B. Flachsbart, J. Winiarz and N. Weidner agreed to be on committee.
8. Stipend X-2011 comparison report
  - a. Office of Graduate Studies requested more clarification on what is "relevant" and to what ends this information will be used.
  - b. Discussion that updates to the report should be made all at once since the information for all institutions in the report is from 2011 and outdated. It was also mentioned that our situation has changed drastically so it might be best to wait for two years and then re-evaluate the topic.
  - c. Discussion was ended due to time constraints and will continue at the next meeting.

Meeting adjourned by Jeffrey Winiarz, 2 pm